



56 Main Street – Suite 2, Springfield, VT 05156  
Phone – (802) 885-2779  
leadershipsevt@gmail.com

**2024 – 2025 APPLICATION**  
**Leadership Southeast Vermont (LSEVT)**

*“... change through community trusteeship, vision, and collaboration, and respect for diversity; a healthy sense of ‘self’ and a desire to serve the common good.”*

Name:

\_\_\_\_\_

Last

First

Middle

Home *Mailing* Address:

\_\_\_\_\_

Street

City

State/Zip

Home Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Business *Mailing* Address:

\_\_\_\_\_

Street

City

State/Zip

Bus. Phone: \_\_\_\_\_ Bus. E-Mail: \_\_\_\_\_

**Education:** (High school, college(s), business or trade schools and specialized training.)

Name/Location \_\_\_\_\_ Dates \_\_\_\_\_ Degree/Major \_\_\_\_\_

\_\_\_\_\_

(Use separate sheet if necessary.)

**Employer:**

\_\_\_\_\_

Position/Title:

\_\_\_\_\_

How Long Employed By Company:

\_\_\_\_\_

Brief description of your duties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Community Participation/Volunteerism:

(Civic, professional, religious, social, athletic, etc., associations, in which you are or have been involved with).

Organization

Dates

Position held

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### General:

What are your goals/expectations from Leadership Southeast Vermont?

In your view, what are the three most important issues in the Southeastern part of Vermont today? (Use separate sheet, if necessary)

### APPLICATION INFO:

All applications must include **two letters of reference** from professional colleagues. All applications are subject to confidential evaluation.

### TUITION RESPONSIBILITIES:

As with all education-based programs, tuition payments for **LSEVT** are the responsibility of the applicant. The full tuition fee for this program is **\$1050**. **Payment in full** must be received no later than **August 19th**. Requests for refunds must be in writing and received no later than **September 9, 2024**. **A \$25 fee will be charged for any payment not received by September 13, 2024**. An early tuition rate of \$995 will be given if paid by **July 31, 2024**. Tuition fees include all sessions and meals. Please send a check with the application to Leadership SEVT, c/o SRCOC, 56 Main St Ste 2, Springfield, VT 05156

### TUITION ASSISTANCE:

Financial support is encouraged through sponsorships (e.g. through employers or organizations in which you are active). **LSEVT** may make scholarships available on an 'as-needed' basis. To be considered for any scholarship, you must request an "Application for Tuition Assistance" from the Steering Committee or the participating Chamber of Commerce. "Applications for Tuition Assistance" must be received no later than **August 15th**, to be considered, and will be reviewed based on a) need, and b) availability of funds.

Please be advised that Leadership Southeast Vermont is not responsible if any injury or damage incurred. Responsibility will fall on the class participant.

I have read, understand, and accept the conditions of this application for the **Leadership Southeast Vermont Program**.

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Signature

Date

## LEADERSHIP SOUTHEAST VERMONT ATTENDANCE POLICY

Leadership Southeast Vermont is a unique learning experience developed specifically for our region. Monthly seminars and case projects are the essential curriculum and means of teaching leadership skills. Through exposure, experience and interaction, leadership skills will be enhanced and developed.

Because of the commitment and responsibilities of all attendees, Leadership Southeast Vermont has the following attendance policy.

**It is expected and required that class participants will attend all 10 days of the Leadership Southeast Vermont over a 9-month period. Further, it is expected that all attendees will be prompt and refrain from outside interruptions as a courtesy to fellow participants and presenters. This is also the case with participation and attendance needed to complete the case project.**

If more than two days are missed during the year, or a participant fails to fairly and actively participate in the case projects, the Board will withhold the certificate without any refund of tuition. If the participant feels mitigating circumstances apply to their situation, the participant may appeal the decision to the Board. Participant will be allowed to “make-up” a missed seminar or participate in a project the following year on a fee basis, and then receive a certificate.

Both the applicant and employer will have to indicate they accept and agree to adhere to this attendance policy at the time of application and acceptance into the Leadership Southeast Vermont program.

I, \_\_\_\_\_ (applicant), am willing to make the commitment to attend all of the seminars.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

If my staff member is selected for Leadership Southeast Vermont, I agree to his/her participation in this program for 1 day per month commencing September 2024 through June 2025.

\_\_\_\_\_  
Employer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employer Name (please print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Employer Email

\_\_\_\_\_  
Employer Phone

\_\_\_\_\_  
Employer Mailing Address

**Please note: we require employer signature in order to complete the application.**